

Arkholme with Cawood Parish Council

Minutes for meeting Monday 4th December 2017 in Arkholme Village Hall

Contact The Clerk Gillian Hodgson 6 Meadoway, Arkholme, LA6 1AT Tel: 015242 21814 gillianhodgson6@gmail.com

Present: Cllrs Graham Jackson-Pitt, David Howarth, Chris Preston, Rachael Gibson, City Cllr Roger Mace, the clerk and 1 member of the public.

1. No apologies for absence were received.
2. Minutes of the meeting held on 6th November 2017 were read, agreed by Cllrs and signed as a true record by Cllr Jackson-Pitt.
3. Clerk's report
 - a) **Co-option of a fifth councillor required urgently**
 - b) **Street Furniture** The village benches, parish noticeboard & bus shelter all require attention:-
Bench next to Telephone Box needs repair of the rear slat. Bench next to noticeboard has recently been repaired though still requires sanding and staining. Bench on Main Street needs loose fittings securing it to the ground and requires sanding and staining. Noticeboard on Village Green needs replacement pin boards and recovering with a suitable cloth, the cabinet doors stick badly and need sanding and staining. The paint is flakey on the metal frame and needs removing and re-painting. Glass frontages need cleaning. Bus Shelter needs cleaning and weeding around the site. If you are a keen DIYer and would like to offer your advice/time/skills we'd love to hear from you. Reasonable remuneration and reimbursement for materials is available. Alternatively, if you know an affordable tradesperson who's happy to take on small jobs, then please pass on their details. To forward these details separately to Wagtail for inclusion in next month's magazine.
 - c) Overgrown trees and bushes on Borwick Lane reported on www.FixMyStreet.com Ref:38936 Forwarded to Grounds Maintenance Team Ref: 369408
 - d) Potholes on Docker Lane reported Ref: 38934 2 of the 4 reported had been undertaken.
 - e) Invitation to County Cllr Phillippa Williamson, Lead Member for Young People and Local Cllr for Lancaster Rural North, (Committee appointments: Audit, Risk & Governance, Corporate Parenting Board and Full Council) to Annual Parish Meeting, Monday 14th May 2018. Unable to confirm attendance at this juncture.
4. **PACT** 1 crime reported during September 2017. Anti-social behaviour on or near B6254, includes personal, environmental and nuisance anti-social behaviour. Local crime figures are available at www.police.uk Lancashire Constabulary – Kellet & Borwick. Contact your local neighbourhood team PC3573 Rob Barnsley Community Beat Manager morecambept@lancashire.pnn.police.uk or telephone 101 for non-emergencies.
5. **Finance**
 - a. CHEQUE 557 payable to G.A.Hodgson £188.00 agreed by Cllrs, signed by Cllrs Jackson-Pitt and Gibson. Clerks wages (Oct/Nov/Dec)
 - b. Adoption of NALC Model Financial Regulations 2016 defer until March meeting for discussion. Adoption at AGM in May.
 - c. LALC Finance workshop February 8th 7-9pm Penwortham.
 - d. Annual rent for Pounds due, including notification of recent annual risk assessment details and possibility of no longer wishing to continue renting.
 - e. Budget forecast with estimated values to March 31st 2018.
 - f. Setting precept prior to February deadline for application. Request to Financial Services Manager for advice to set a precept request at 0% increase to parishioners. Cllrs agreed to refer to this figure – nominated by Cllr Howarth and seconded by Cllr Preston. Email received 2.1.18 from Andrew Clarke, LCC finance dept; In order to keep the Council Tax charge at £20.26 the precept request needs to be £3,401.00

- g. Change of bank signatory. Delegate Clerk to limited powers and add a full power signatory. Keep mandate at 2 of 3 signatories required. Cllr Chris Preston
- h. S137 Donation requests to Clerk before close of day Thursday 25th January 2018 for consideration at the February meeting. Circulate via Email to local groups and via village Email.

6. Planning

- a. **17/00950/OUT** Outline application for the erection of an agricultural works dwelling for Mr&Mrs Barker, Gunnerthwaite, Locka Lane, Arkholme, LA6 1AN **Permitted.**
- b. **17/01015/FUL** Change of use of agricultural land to domestic garden and erection of a detached garage for Mr&Mrs J Brassington, High Barn, Snab Green Lane, Arkholme **Permitted.**
- c. **17/01246/FUL** Demolition of existing agricultural buildings, erection of an agricultural workers dwelling with associated access and package treatment plant and the change of use of retained agricultural buildings to outbuildings in association with the new dwelling for Mr&Mrs R.Cornall, Lane House Farm, Kirkby Lonsdale Road, Arkholme, LA6 1AZ **Application withdrawn.**
- d. **17/0154/TCA** Felling of a Horse Chestnut at 5 The Sheiling, Arkholme, LA6 1FA. **Permitted.**
- e. **17/0155/TCA** Crown reduce a Beech Tree for Mr Jonathan Halsey, 7 The Sheiling, Arkholme, LA6 1FA. **Permitted.**
- f. **17/0156/TCA** Felling of a Sycamore tree for Mr & Mrs Robert Webb, Longbarrow, Main Street, Arkholme, LA6 1AX. **Permitted.**
- g. **17/0170/TCA** Fell 1 x Alder and 1 x Willow for Mr Richard Clarke, Willow Cottage, Main Street, Arkholme, LA6 1AU. **Permitted.**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

7. LALC

- a. Date of next meeting 29th January 2018 at Civic Hall, Carnforth. Future meetings 26th March venue tbc; 4th June AGM at Melling; 30th July venue tbc.
- b. Meeting on November 27th held at Tunstall village Hall attended by Cllr Howarth. Lune Valley Flood Forum discussed Emergency Planning – Resilience Grant available contact Mark Bartlett – defer to next Parish Council meeting for discussion. Temporary road closures eg: for cycle races were discussed.
- c. Workshops for 2018
- d. NALC diversity census. https://www.surveymonkey.co.uk/survey-taken/?sm=CCWPeekWkMfB60W_2BffR6EbyaQ8E4jq1gMRgrori3f_2BpBw1P3f4bbmnNy5s_2F0S9XDxp5gIDEJllkcVgWDqBdHmxZoDV8KOwSnMhAkvNUwjEo_3D Completed by Clerk on behalf of Council, unable to print a hard copy.

8. Lancaster City Council

- a. Lancaster District Open Space survey – more information requested – no reply prior to deadline date
- b. Arkholme with Cawood Neighbourhood Plan Application available on request or online www.lancaster.gov.uk/pcc 4 week consultation.

9. Lancashire County Council none

- 10. **Christmas Tree** donated by John Tamlin, Docker Park and Gordon Higton supplied festive lighting, with a £100 donation from Russell Armer Ltd. Carol Singing event Friday 8th December 6.30pm
- 11. Standing Orders to be circulated prior to March meeting for discussion. Adoption at the AGM in May.
- 12. Enhancing the village to defer to next meeting. Interpretation panels discussed.
- 13. Lune Tube – heritage films of North Lancashire www.lunetube.co.uk
- 14. Rural Services Network newsletter circulated electronically.
- 15. Business introduced by Councillors
 - a. CHEQUE 558 £10.00 agreed by Cllrs for B.D. Smith reimbursement for plants in flower tubs on village green.
 - b. Cllr Gibson requested an update on the proposed meeting with representatives of Provincial Inns, Bay Horse Hotel – confirmed by owners meeting not required at this juncture.

Date of next meeting **Monday 5th February 2018 at 7.30pm** in Arkholme Village Hall